

## Application for Admission

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### ADMISSION PROCEDURES

To be admitted to the University of Fairfax applicants must:

- Complete and submit an application for admission along with a \$100 non-refundable application fee.
  - Submit proof of graduation or previous credits earned. (Acceptable documents include “issued to student” transcripts and copies of diplomas.)
  - Submit a resume or summary of employment history.
  - Complete an interview with an admissions officer.
  - Have official academic transcript(s) submitted by the institution(s) at which the applicant’s highest degree and/or relevant academic credits were earned by the end of the second term of enrollment.
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Submit admission materials to:

University of Fairfax

Department of Admissions

2070 Chain Bridge Road, Suite G-100

Vienna, VA 22182

or

Fax to: 703.790.3287

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## Application for Term Beginning

Month: \_\_\_\_\_

Year: \_\_\_\_\_

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### Personal Data

Last Name	First Name	Middle Initial	Maiden Name (optional)
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Street Address	Apartment
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City	State/Province	Country	Zip/Postal Code
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Home Telephone	Mobile Telephone	Business Telephone	E-mail Address
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Are you a U.S. Citizen? (circle one)    Yes    No    If no, currently citizen of: \_\_\_\_\_

Date of Birth (*Optional*) \_\_\_\_\_

Emergency Contact	Telephone
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### Education

List all undergraduate and graduate institutions you have attended or are now attending:

Name of Institution	City/State	Dates Attended	Degree Earned	Major	GPA
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Name of Institution	City/State	Dates Attended	Degree Earned	Major	GPA
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Name of Institution	City/State	Dates Attended	Degree Earned	Major	GPA
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Name of Institution	City/State	Dates Attended	Degree Earned	Major	GPA
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List any academic honors and awards earned:

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**Employment**

In addition to providing a copy of your resume, please list your most recent work experience:

Employer	City/State	From / To	Title
Employer	City/State	From / To	Title

Summarize your current job duties and responsibilities:

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Please provide three professional references:

Name	Title	Telephone	E-mail
Name	Title	Telephone	E-mail
Name	Title	Telephone	E-mail

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**Activities**

List extracurricular or community activities:

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**Tuition Financing**

Do you plan to apply for an educational loan? (circle one)      Yes      No

If tuition will be paid/reimbursed by employer, please provide the following information:

Company Name	Current Supervisor	
Street Address	Suite	
City	State	Zip Code
Telephone		

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**Objectives/Goals**

Please summarize your career goals:

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Describe what you consider to be your most significant accomplishment to date and why:

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Discuss why you have decided to pursue a graduate program at this time:

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- I affirm that all the above statements and that all of the materials I submit in support of this application are true, accurate and correct to the best of my knowledge and belief. I understand that any false or misleading statements or materials may constitute grounds for denial of admission or later expulsion.
  - I grant the University of Fairfax permission to use my photograph in its catalog, brochures or web site.

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Applicant's Signature

Date

*The University of Fairfax admits students without regard to age, disability, ethnic origin, gender, race, or religion.*